

## **UVIC PREDOCTORAL RESEARCH FELLOWSHIPS**

### **2010-11 ACADEMIC YEAR**

#### **1. Purpose of the call**

UVic opens the call for predoctoral research fellowships for the academic year 2010/11 to make funds available to early stage researchers who will pursue doctoral studies at UVic leading to a doctoral thesis.

For their thesis early stage researchers will join one of the research lines in paragraph 17 of this document and join the corresponding UVic research group's current funded research project.

#### **2. Structure**

The fellowship covers the three-period of doctoral research, with a renewable annual contract.

At the end of each year, fellowship beneficiaries submit a report on their work, their objectives and a work plan for the following year.

Fellowship renewal for the following year is conditional on positive evaluation of the project by the Research Commission in accordance with the criteria established in the call and available funds.

#### **3. Beneficiaries**

Beneficiaries must:

- a) Be admitted to and enrolled in, for the academic year 2010-11, the period of organised research of a UVic doctoral programme.
- b) Have a minimum average grade for first and second cycle academic studies of 1.70 (scale 1-4).
- c) Have completed, after 1 January 2008, a Master's programme giving access to the research period of doctoral studies, as regulated by Royal Decree 1393/2007. Students entering doctoral programmes regulated by Royal Decree 778/1998 must have completed 20 taught credits of a doctoral programme or the Diploma of Advanced Studies (DEA) after 1 January 2008.
- d) Have a research project that is part of a current funded research project at the time of application and that is linked to one of the research lines stipulated in paragraph 17 of this document.
- e) Not have received by the deadline for submission of applications any research grant of a similar nature with a duration of more than twelve months.

UVic early stage research fellows must submit proposals to calls for training grants for research staff of the Ministry of Education, the Ministry of Science and Innovation and the Generalitat of Catalonia published in the academic year 2010 -2011. If they receive a public award of this type, fellows will renounce the economic payment of

their UVic fellowship. Failure to comply with this requirement may result in immediate suspension of a fellowship.

#### **4. Duration**

Early stage research fellowships can be renewed annually once or twice up to a total duration of 3 years from the date of incorporation.

For annual renewal of a fellowship, the applicant will submit a report on research carried out, supported by their supervisor and/or tutor, as outlined in paragraph 10.

The early stage research fellowship is for the period 1 March 2011 to 30 September 2011.

#### **5. Remuneration**

Fellowships include a salary and employer's social security contributions for researchers recruited. Employer social security contributions are calculated according to the current rate for each year.

Fellowships for the 2010-11 academic year are remunerated with €1,101.11 gross per month, paid in fifteen monthly instalments in proportion to the period worked. Payment is at the end of each month, starting as soon as the beneficiary has submitted the acceptance form together with the documents stipulated in paragraph 13 of these regulations.

#### **6. Applications and documentation**

Candidates must apply with the standard form and with the approval of the supervisor of their research project. Applications must be no longer than the set number of sheets. Candidates must submit the following documents with their application:

- a) a copy of their photo ID
- b) a curriculum vitae
- c) a certified copy of their academic record
- d) a certified copy of their degree certificate
- e) a copy of the doctoral studies admission document
- f) a brief CV of the thesis supervisor
- g) a brief record of the last five years of activity of the Research Group they will join

Candidates may submit only one application.

Each project supervisor can only appear as such for one application.

Applications must be submitted on paper and digitally at the Office of the Vice-Rectorate for Research and Knowledge Transfer (OTRI-OTSE, [recerca@uvic.cat](mailto:recerca@uvic.cat)).

In the case of any difference between paper and digital submissions, the version on paper will take precedence.

#### **7. Deadline for submission of applications**

The period for submission of applications is 22 December 2010 to 1 February 2011.

## 8. Evaluation and selection

The evaluation and selection criteria are:

a) Academic record: up to four points

Evaluation of first and second cycle academic studies. The calculation is based on credits for each subject, according to the following scale:

Subject grade	Points
Pass	1
Good pass	2
Excellent	3
Distinction	4

Validated subjects will be evaluated in line with the original grade, provided that the candidate submits the academic record with the original grade that was validated.

b) Curriculum vitae of the applicant and other merits: published articles, degree course prizes, research centre internships, etc. Up to 1 point.

c) Scientific and technical quality of the research project, work plan, objectives for the 2010-2011 academic year and suitable funding: up to 3 points, 2 of which correspond to funding (2 European Union, 1 Ministry of Science and Innovation, 0.5 Agency for Administration of University and Research Grants, 0.2 other public or private non-competitive funding calls and 0.1 UVic), and 1 point for the scientific and technical quality of the project.

d) Sources of funding and training capacity of the research group which the applicant will join, over the last 5 years: number of publications, funded projects, doctoral theses completed, recognition by the Generalitat of Catalonia, etc. Up to 1 point.

e) Short CV of the supervisor of the doctoral thesis: number of publications, funded projects, theses supervised, accreditation and externally evaluated research periods. Up to 1 point.

## 9. Assessment Committee

Applications will be reviewed by the UVic Research Commission, acting as the assessment committee with full powers of decision.

## 10. Renewals and monitoring

Fellowships may be renewed once or twice successively, up to a maximum total duration of three years. Applications for renewal must be submitted to the annual UVic call for pre-doctoral fellowships.

For annual renewal of an existing fellowship the beneficiary must submit the request for renewal on the standard form to the Office of the Vice-Rectorate for Research and Knowledge Transfer (OTRI-OTSE) by the deadline established, together with the following documents:

a) A scientific report on activities carried out during the previous year.

- b) A report of the thesis supervisor in support of the renewal.
- c) Accreditation of the beneficiary's enrolment in the research period of a UVic doctoral programme.

#### **11. Calendar for adjudication of awards**

Awards will be adjudicated within 4 weeks of the deadline for submission of applications.

#### **12. Publication of awards**

Awards will be published in the UVic Virtual Campus and will be notified by e-mail to each of the applicants and supervisors of thesis projects.

Applicants may appeal within one month from the day following the publication of awards in the UVic Virtual Campus, addressing themselves to the Chair of the Research Commission.

#### **13. Acceptance of awards**

Beneficiaries must notify acceptance of the award to the Office of the Vice-Rectorate for Research and Knowledge Transfer (OTRI-OTSE) by 23 February 2011.

In addition to the acceptance document, the following documents will be needed:

- a) a copy of the enrolment form for academic supervision during the research period of a UVic doctoral programme.
- b) a photocopy of the beneficiary's social security details
- c) the beneficiary's bank details
- d) 2 passport photos
- e) a signed exclusivity clause

#### **14. Rights and duties of the parties**

Applicants, by accepting the grant, will enjoy the following rights:

- a) Payment corresponding to the fellowship, as set out in paragraph 5 of this document.
- b) Obtaining the help and support of UVic to pursue their studies and research.
- c) Using UVic services and participating in UVic activities in accordance with the internal regulations of the University.

And shall endeavour to perform the following duties:

- a) Join the corresponding centre, department and research group to carry out activities specified in the doctoral programme or in research training, and meet the objectives of the training programme and the guidelines established by the project supervisor.
- b) Respect UVic internal regulations.
- c) Request authorisation from the Vice-Rectorate for Research and Knowledge Transfer for any change in circumstances or academic visits that might affect the fellowship.
- d) Perform duties as a teaching assistant, as specified in paragraph 16.

- e) Include, in all written reports based on work carried out, the text "With the support of a UVic predoctoral fellowship.
- f) Provide all information requested by UVic authorities and submit to UVic verification and monitoring procedures.
- g) Take part in calls for research training grants of the Spanish Ministry of Education and Science and of the Generalitat of Catalonia published during the academic year 2010-11. Renounce the financial remuneration of the UVic fellowship, if such a grant is awarded. Non-compliance with this requirement will result in immediate suspension of the fellowship.

For its part, UVic undertakes to perform the following duties:

- a) Provide the corresponding credentials to research staff in training.
- b) Formalise the corresponding contracts with research staff in training, in accordance with legal requirements.
- c) Provide the necessary support to research staff in training, through their thesis supervisor and the research group, and facilitate use of equipment and facilities necessary for normal activity.
- d) Ensure suitable organisation of UVic predoctoral fellowships.
- e) Issue a certificate of teaching activities to be carried out by research staff in training during the contract period.

#### 15. Fellowship incompatibilities

The status of research staff in training in this programme is incompatible with any contracts or statutory relations and other grants that might affect exclusive focus on research work. In the event of incompatibility, UVic will revoke the fellowship.

Payment may be authorised for teaching activities (courses, conferences or lectures) or research activities (books or articles), directly related to the research undertaken by researchers in training, provided such activities are sporadic. Earnings from these activities may not exceed 30% of the full annual amount of the contract. In any event, application for permission must be made to the Vice-Rectorate for Research and Knowledge Transfer.

Award of a predoctoral fellowship does not establish any UVic commitment for subsequent incorporation of the beneficiary as a member of staff at the University.

#### 16. Teaching activity

Acceptance of a fellowship implies participation of researchers in training as teaching assistants, for training purposes, for up to 60 hours annually.

Teaching assistants will participate in supervised activities, practicals, tutorials, etc., but in no case will researchers have responsibility for an academic subject or its organisation.

Activities as teaching assistants will be duly certified by the departments concerned for inclusion in researcher curriculums.

## 17. Research lines

Predoctoral fellowships must be linked to a research line of one of the following UVic research groups:

Doctoral programme	Research line	Research group	Research group coordinator	Contact information
Interactive Digital Communication	Education. New technology in education	Digital Interactions	Dr Ruth Contreras	<a href="mailto:ruth.contreras@uvic.cat">ruth.contreras@uvic.cat</a>
	Advertising and <i>marketing online</i>			
	Communication and mobile devices: content and trends			
	Digital journalism and frameworks for communication and collaboration			
	Digital art			
	New technology and health			
Health, Welfare and Quality of Life	Communication (study of the relationship between sport and society in order to analyse and understand sports issues and differences by gender, culture, nationality, religion and sexual orientation)	Sports and Physical Activity	Dr Montserrat Martín	<a href="mailto:m.martin@uvic.cat">m.martin@uvic.cat</a>
	Functional measurement, biomechanics and technical analysis in sport		Dr José Luis López	<a href="mailto:jl.lopez@uvic.cat">jl.lopez@uvic.cat</a>
Translation, Languages and Literatures	Gender and literary studies	Gender Studies: Translation, Literature, History and Communication	Dr Pilar Godayol	<a href="mailto:pgodayol@uvic.cat">pgodayol@uvic.cat</a>
	Edition and study of literary texts of the nineteenth century. Jacint Verdaguer	Contemporary Literary Texts: Study, Publication and Translation	Dr Ramon Pinyol	<a href="mailto:ramon.pinyol@uvic.cat">ramon.pinyol@uvic.cat</a>
	Publishers, translation and reception in Catalonia			
	Teaching reading and literature	Audiovisual and Textual	Dr Eva Espasa	<a href="mailto:eva.espasa@uvic.cat">eva.espasa@uvic.cat</a>
	Publication and study of literary texts of the twentieth century			
	Audiovisual translation			
Accessibility				
Theatre translation	Bioinformatics and Medical Statistics	Dr Malu Calle	<a href="mailto:malu.calle@uvic.cat">malu.calle@uvic.cat</a>	
Statistical and computational modelling of complex diseases				
Systems Biology	Molecular evolution in <i>Homo Sapiens</i>	Educational Research	Dr Jordi Planas	<a href="mailto:jordi.planas@uvic.cat">jordi.planas@uvic.cat</a>
	Gender and education		Dr Isabel Carrillo	<a href="mailto:isabel.carrillo@uvic.cat">isabel.carrillo@uvic.cat</a>
Inclusive Education	Families, school and academic success	Dr Eulàlia Colledemont	Dr Jordi Collet	<a href="mailto:jordi.collet@uvic.cat">jordi.collet@uvic.cat</a>
	Museums and education		Dr Eulàlia Colledemont	<a href="mailto:eulalia@uvic.cat">eulalia@uvic.cat</a>
Digital and Information Technology	Signal and Image Processing	Digital and Information Technology	Dr Jordi Solé	<a href="mailto:jordi.sole@uvic.cat">jordi.sole@uvic.cat</a>
	Applied Economics and Quantitative Methods	Population, Employment and Income Distribution	Dr Joan Carles Martori	<a href="mailto:martori@uvic.cat">martori@uvic.cat</a>

Vic, 22 December 2010

Marta Otero Viñas

Vice-Rector for Research and Knowledge Transfer / Research Commission